

## BOARD MEETING PUBLIC RECORD

Meeting held: 26 07 2019, at the SouthEast Office.

*“Our mission is to provide affordable, secure, financially and environmentally sustainable housing for people on low incomes, primarily in the South and East of Melbourne who are committed to cooperative democracy and engagement.”*

<b>MEETING CALLED BY:</b>	Chairperson
<b>TYPE OF MEETING</b>	Ordinary
<b>ATTENDEES</b>	<p>A quorum was present.</p> <p>The Board welcomed Ankur Pandit as a non-member Director.</p>

**GENERAL AND  
OTHER BUSINESS**

Annual General Meeting Focus.

The discussion covered a range of issues that could become an AGM focus.

Key Points

Consider the effects of the expanding metropolitan areas and housing affordability on growth choices, locations and strategies.

Consider the advantages of owning more 2 bedroom properties to encourage and provide for downsizing commitments. SouthEast has already seen some members eager to downsize into attractive newer 2 bedroom units.

Create an education program that promotes positive downsizing benefits.

Annual Report Preparations.

It was agreed the 2018/19 Annual Report design will remain substantially the same as for last year and advanced production preparations are underway.

Returning Officer.

The Board appointed Dale Carroll as the Returning Officer for elections to be held at the 2019 AGM.

Governance Manual Parts 1 and 2.

The Board approved revised versions of the Governance Manual Parts 1 and 2 with no substantial changes and new Asset Management Policy and Procedure that complies with the Housing Registrar Asset Management Guidelines.

It was decided that Housing Futures will carry a standing article directing readers to particular policies on the SouthEast website.

There will also be a feature in Housing Futures on what concessions, rebates and discounts can be obtained depending on what welfare card members may have, and this will be presented along with how to ensure members have the best energy tariffs available.

**NEXT MEETING**

**MEETINGS**

**DATE**

Governance

TBD

BOARD

23 08 2019

RAFCOM

TBD

AGM

18 11 2019

Member Christmas Party

Sunday 01 12 2019

**DISTRIBUTION**

**DATE**

CEO

31 07 2019

CP\SEC\CONVENOR

COMMITTEE