

BOARD MEETING PUBLIC RECORD

Meeting held: 29 03 2019, at the SouthEast Office.

“Our mission is to provide affordable, secure, financially and environmentally sustainable housing for people on low incomes, primarily in the South and East of Melbourne who are committed to cooperative democracy and engagement.”

MEETING CALLED BY:	Chairperson
TYPE OF MEETING	Ordinary
ATTENDEES	A quorum was present
STRATEGIC ISSUES	Due to a CHIA Vic Board Director casual vacancy the CEO, Steven Morrissey was invited to become a Director and Steven accepted the offer.
CEO MANAGEMENT REPORTS	<p>Management Reports:</p> <p>Activities Report: The February 2019 activities report was accepted.</p> <p>The financial reports were approved, and standing reports as presented were accepted.</p> <p>Solar Panels</p> <p>The CEO reported that all SouthEast properties other than the Mosaic Apartments will have solar panels installed under budget and on time.</p> <p>Victorian Housing Register</p> <p>SouthEast officially opted into the Victorian Housing Register as a Participating Agency on the 19 03 2019 by the signing of formal documents.</p> <p>Member</p> <p>A new member and her family were welcomed into the co-op.</p>

**GENERAL AND
OTHER BUSINESS**

Condolences

The Board noted the sad passing of a Director's daughter and expressed their sincere condolences.

Director Resignation

The Board was advised via the Chairperson, that a Director had tendered a written resignation from the Board effective 28 03 2019, due to new work role commitments.

May 2019 General Meeting Agenda

It was agreed that downsizing will be discussed, and the Board will deliberate on the main session to suggest other session ideas for consideration at the April 12th Board meeting.

Director's Inductions

Two Director's reflected on their induction process and agreed the experience had been positive and supportive. The informal mentoring process was viewed as beneficial and effective and both continue to feel comfortable asking questions and were satisfied with the responses they received.

Tenant Damage Policy

A new Tenant Damage Policy was approved. The revision was in keeping with a standardised template designed with coop sector input to fit with principles of transparency and accountability and recent changes to the Residential Tenancy Act 1997 (Victoria). The revision did not introduce any new policy content, provides a clear policy in one document, and is available on the SouthEast website under Tenancy Policies.

Website

The web site is currently under review to archive dated content and ensure publications are up to date and meets the Housing Registrar Publications and standards accessibility requirements.

MEETINGS	DATE
Board	12 04 2019
General Meeting	20 05 2019
Governance	TBA
Risk< Audit and Finance	TBA
AGM	18 11 2019
Member Christmas Party	Sunday 01 12 2019

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DATE

02 04 2019