

BOARD MEETING PUBLIC RECORD DRAFT

Meeting held: 22 02 2019, at the SouthEast Office.

“Our mission is to provide affordable, secure, financially and environmentally sustainable housing for people on low incomes, primarily in the South and East of Melbourne who are committed to cooperative democracy and engagement.”

MEETING CALLED BY:	Chairperson
TYPE OF MEETING	Ordinary
ATTENDEES	A quorum was present.
STRATEGIC ISSUES	<p>Strategic Plan Focus</p> <p>The Board read the Strategic Plan 2017-2020 prior to the meeting and since the current plan is expires mid 2020 the Board agreed to review the plan again mid-2019.</p> <p>There were no issues raised however it was agreed it would be a sustainability advantage to seek longer terms such as 10 years or more for the renewal of the General Lease agreement with the Office of Housing in June 2020 as longer terms generally are an advantage when seeking to leverage funding. This approach is consistent with most providers across the sector.</p>

CEO MANAGEMENT REPORTS

Management Reports:

Activities Report: The December 2018 activities report was accepted.

The financial reports were approved and standing reports as presented were accepted.

AHURI - National Housing Conference – Darwin, August 27 to 30, 2019.

Given this is Australia's most important and professionally acclaimed affordable housing conference some Directors will attend this bi-annual event.

Victorian Housing Register (VHR)

The current asset list sent by DHHS prior to opting in needs to be corrected as the First St redevelopment is not listed properly.

Solar Panels

The CEO reported a contract has been signed with Austra Energy for the additional houses approved for solar panels installations and the project will be completed ahead of time and under budget.

Housing Registrar Annual Interview

The Housing Registrar annually conducts interviews with all Social Housing providers and associations and an interview was conducted at SouthEast in January 2019. The Housing Registrars evidence guidelines for Community Engagement are being met, and this will continue to be the case.

All queries were resolved to the satisfaction of the Housing Registrar.

**GENERAL AND
OTHER BUSINESS**

Board Work Plan

The Board approved the 2019 Work Plan. The Governance and Risk, Finance and Audit committees will continue to meet on a need's basis.

Director Education

It was agreed to identify needs and if necessary, arrange short course Governance focused training sessions for the Board. Directors were encouraged to apply for skills education facilitated via the CEO.

Victorian Housing Register - Code of Conduct and Conflict of Interest Policy: The Board approved the policy without alteration by a show of hands.

Burbank Developments: A similar project to the successful Mosaic Apartments affordable housing development, funded in part for four units by the State Government for victims of Domestic Violence and now owned by SouthEast, may be possible involving tenants selected from the Victorian Housing Register, possibly refugees, as per SouthEast target priorities, and rightsizing from existing SouthEast tenants may again form a key project outcome.

Other growth options will continue to be explored with the Mosaic and First St developments forming a firm base for promoting SouthEast developments.

MEETINGS	DATE
Board	29 03 2019
Governance	TBA
RAFCOM	TBA
AGM	18 11 2019
Member Christmas Party	Sunday 01 12 2019

DISTRIBUTION

CEO
CP\SEC\CONVENOR
COMMITTEE

DATE

25 02 2019