

BOARD MEETING PUBLIC RECORD

Meeting held: 23 03 2018, at the SouthEast Office.

“Our mission is to provide affordable, secure, financially and environmentally sustainable housing for people on low incomes, primarily in the South and East of Melbourne who are committed to cooperative democracy and engagement.”

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| MEETING CALLED BY: | Chairperson |
| TYPE OF MEETING | Ordinary |
| ATTENDEES | A quorum was present. |
| STRATEGIC ISSUES | Nil. |

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| <p>CEO MANAGEMENT REPORTS</p> | <p>CEO Report</p> <p>The CEO gave a full verbal report about the call for Expressions of Interest in installing solar panels on SouthEast properties, including those managed. There was consensus that:</p> <ul style="list-style-type: none"> • the opportunity to install at significantly reduced costs and ongoing savings to tenant’s energy costs represented a strong benefit to members • A high proportion of members have often showed support for this type of energy strategy • In adopting this approach to energy saving SouthEast would demonstrate sector leadership • This energy efficient initiative accords well with the SouthEast mission statement i.e. <i>“Our mission is to provide affordable, secure, financially, and environmentally sustainable housing for people on low incomes...”</i> • Members will be kept fully informed • The EOI process will extend through to April/May. <p>Reports for February 2018, including financial reports, were approved. Reports for compliance, complaints, and tenancy management were also accepted.</p> |
| <p>GENERAL BUSINESS</p> | <p>Work Plans:</p> <ul style="list-style-type: none"> • The Board and Governance Committee work plans were accepted as presented and meetings scheduled for April, including a meeting for the Risk Audit and Finance Committee (dates below). |
| <p>OTHER BUSINESS</p> | <p>General discussions included:</p> <ul style="list-style-type: none"> • The progress of new Director inductions was considered adequate and comprehensive. • There was discussion about options for advocacy strategies and the sector role of CHIA Vic and their recognised expertise in this area was explained. Southeast contributes to, and has influence over, the directions and advocacy content taken by CHIA Vic and as a member both pays for and receives quality outputs from CHIA Vic services. <p>The benefits of mirroring accepted Government practices e.g. procurement policies and procedures were promoted as being of high benefit to achieving SouthEast strategic growth goals.</p> |

ACTIVITIES REPORT

The February 2018 report was accepted.

FUTURE MEETINGS**DATE**

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| Governance | 13 04 2018 |
| Risk, Audit, and Finance (RAF) | 20 04 2018 |
| Board. | 27 04 2018 |
| AGM | 19 11 2018 |
| Member Christmas Party | Sunday 02 12 2018 |