

## BOARD MEETING PUBLIC RECORD

Meeting held: 25 05 2018, at the SouthEast Office.

*“Our mission is to provide affordable, secure, financially and environmentally sustainable housing for people on low incomes, primarily in the South and East of Melbourne who are committed to cooperative democracy and engagement.”*

<b>MEETING CALLED BY:</b>	<b>Chairperson</b>
<b>TYPE OF MEETING</b>	Ordinary
<b>ATTENDEES</b>	A quorum was present.
<b>STRATEGIC ISSUES</b>	CEO, Steven Morrissey reported on the Housing Registrar forum held 18 May 2018. The Port Phillip Housing Association has a new name: Housing First – created as the name is less geo specific and better reflects the organizations mission and ethos.
<b>CEO MANAGEMENT REPORTS</b>	<p><b>CEO Report</b></p> <p>SouthEast’s auditors have changed their name to Walker Wayland Advantage Advisors. This year the external audit is scheduled to be completed by the 10<sup>th</sup> of August and the RAF committee will meet ahead of the Board meeting on the 31<sup>st</sup> August 2018 to review the auditor’s report.</p> <p>The Peter and Lyndy White Foundation has a focus on reducing homelessness and the provision of low income housing. Given this close fit with SouthEast’s mission, it has been identified as a potential source of project capital. Consideration will be given to approaching the foundation over the next 12 months.</p> <p>The April 2018 activities report was accepted, and the financial reports approved.</p> <p>Management reports for April 2018 were also accepted.</p>

<p><b>COMMITTEES</b></p>	<p><b><u>Governance</u></b></p> <p><b>Progress on Conscious Governance Review Recommendations</b></p> <p>There are a few recommendations that remain uncompleted. The Governance Manual policy review will be presented to the Governance Committee later this year.</p> <p><b><u>Risk Audit and Finance</u></b></p> <p><b>Business Plan 2018/19 and Budget 2018/19</b></p> <p>The committee reviewed these documents in their meeting prior to the board meeting.</p> <p><b>Recommendation:</b></p> <p>The RAF committee recommended the Board approve the 2018/19 Business Plan and Budget as presented.</p> <p>The Board approved both the Business Plan 2018/19 and the associated budget as presented, with the proviso that the counsel of the auditor is sought in dealing with the reporting of solar panel expenditure should this project be undertaken.</p>
<p><b>GENERAL BUSINESS</b></p>	<p>The low rate of attendance at the last General Meeting was discussed, as were a number of strategies to address this.</p>
<p><b>OTHER BUSINESS</b></p>	<p>Nil.</p>
<p><b>ACTIVITIES REPORT</b></p>	<p>The April 2018 report was accepted.</p>

**FUTURE MEETINGS****DATE**

Governance	15 06 2018
Board	29 06 2018
RAF	31 08 2018
AGM	26 11 2018
Member Christmas Party	Sunday 02 12 2018