

# BOARD MEETING PUBLIC RECORD

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29 MAY 2015

THIS PUBLIC RECORD OF A BOARD MEETING ON 29 MAY 2015 WAS APPROVED BY THE BOARD ON 26 JUNE 2015 AS A TRUE AND ACCURATE REPORT FOR PUBLIC RELEASE ON THE SOUTHEAST WEB SITE

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## ATTENDANCE

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DIRECTORS – SHIRLEY FARAM, GAYLE KOUBWERE, ANDREA LEE, TRACEY HALL, JAN DICKSON, DEBBIE DIOGUARDI, STEVEN GRANGE, STEVE KROPF AND GREG NOLAN

APOLOGIES: NA

ALSO IN ATTENDANCE – IAN MCLAREN (GENERAL MANAGER) AND DAVID GRIFFITHS (GOVERNANCE OFFICER)

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## FIRST STREET DEVELOPMENT

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The General Manager advised that DHHS had still not made a decision.

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## GENERAL MEETING OVERVIEW

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It was noted that members in attendance at the General Meeting on 18 May 2015 were asked to rate the meeting in a brief survey and 36 members responded - 99.30% of those attending.

Was the information circulated before the meeting? Very Helpful 24 (66.66%) and Helpful 11 (30.55%)

Was the presentation at the meeting? Very Helpful 20 (55.55%) and Helpful 14 (38.88%)

Was the discussion at the meeting? Very Helpful 13 (36.11%) and Helpful 9 (25%)

Was the venue for the meeting? Very Good 28 (77.77%) and Good 6 (16.66%)

Was the location for the meeting? Very Good 24 (66.66%) and Good 8 (22.22%)

What is your overall rating of the meeting? Very Good 23 (63.58%) and Good 11 (30.55%)

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#### **GENERAL MEETING SURVEYS**

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It was noted that members at the General Meeting on the 18 May 2015 had completed two additional surveys:

Communications Survey: it was noted that there was support for the web site that had been visited by members, for establishing a Facebook page and some support for email communication.

Community Survey: It was noted that there was strong support for SouthEast as a co-operative, good interest in the proposed area events and support for attending a future open board meeting.

The complete survey results will be published in the next issue of Housing Futures.

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#### **MEMBER EDUCATION AND TRAINING**

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It was noted that GP was developing a proposed Member Education and Training Fund.

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#### **EMERGENCY PROCEDURES**

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The board discussed whether or not members should continue to be contacts for emergency maintenance. The board resolved that members no longer act as emergency maintenance contacts from 1 July 2015.

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#### **COMPLIANCE**

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The General Manager reported that SouthEast was fully compliant and that:

- (a) One tenant had vacated.
- (b) There was one new membership application.
- (c) There were three vacant properties – including the First Street property for re-development.
- (d) Rent arrears were \$14,877 at 30 April 2015
- (e) No reportable complaints for the month of May.

The resignation and the new membership application were accepted.

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#### **FINANCIAL STATEMENTS**

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The financial statements were accepted – Profit and Loss, Balance Sheet, Cash flow and Charts on Profitability, Return on Assets, Revenue Analysis, Maintenance, Quick Ratio, Tenancy Management and Expenditure of Income.