

BOARD MEETING PUBLIC RECORD

05 APRIL 2013

THIS PUBLIC RECORD OF A BOARD MEETING ON 05 APRIL 2013 WAS APPROVED BY THE BOARD ON 03 MAY 2013 AS A TRUE AND ACCURATE REPORT FOR PUBLIC RELEASE ON THE SEHC WEB SITE

ATTENDANCE

DIRECTORS – SHIRLEY FARAM, ANDREA LEE, TRACEY HALL, JAN DICKSON, GREG NOLAN, STEVE KROPF, NATALIE LEDDICK, LOUISE KLOOT AND DEBBIE DIOGUARDI

ALSO IN ATTENDANCE – IAN MCLAREN (GENERAL MANAGER) AND DAVID GRIFFITHS (GOVERNANCE OFFICER)

STRATEGIC DIRECTIONS 2013-2016

The board reviewed the Strategic Plan and it was agreed that a revised Strategic Directions 2013-2016 would be submitted for approval to the General Meeting of members on 20 May 2013.

HOUSING REGISTRAR ANNUAL REVIEW

It was noted that the Housing Registrar Annual Review of SouthEast was very positive. The Housing Registrar Annual Review can be accessed on the SouthEast web site at:

<http://www.sehc.org.au/index.php/publications/housingregistrar>

GENERAL MEETING

It was noted that the General Meeting of members would proceed on 20 May 2013 with the following agenda:

The revised Strategic Directions 2013-2016

The ICA Housing Good Governance Charter

The differences between a HPF Lease or a General Lease

A focus group discussion based on the question: How can service delivery be improved?

BOARD SKILL DEVELOPMENT

It was noted that a follow-up workshop following the Board Audit undertaken by the Chris Cooper from the UK Co-operative College would be on 26 April 2013.

The General Manager advised that the workshop would be facilitated by Cathy Whelan.

CO-OPERATORS

The General Manager advised that the public launch of the SouthEast book Co-operators would be on 3 May 2013 the Drum Theatre, Dandenong.

HPF LEASE AND GENERAL LEASE

There was discussion on the lease between SouthEast and DHS. The current lease is a Housing Provider Framework (HPF) Lease and it might possible to change to a General Lease instead.

ANNUAL RENT REVIEW

The General Manager advised that rent review documents had been forwarded to all members with a closing date of 8 April 2013.

COMMUNICATIONS WORKING GROUP

It was noted that the Communications Working Party established by a General Meeting of Members was not functioning with only one member attending meetings. This member is now a director on the board. A recommendation on the future of the Working Group is to be made to a General Meeting of Members.

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RHC DIRECTOR MEETING

It was noted that on 23 March 2013 Shirley Faram, Jan Dickson and Greg Nolan had attended a Rental Housing Co-operative Director meeting convened by the Community Housing Federation of Victoria. A report on the meeting was tabled by Greg Nolan for discussion at the next meeting.

FINANCIAL REPORTS

The financial statements were accepted – Profit and Loss, Balance Sheet, Cash flow and Charts on Profitability, Return on Assets, Revenue Analysis, Maintenance, Quick Ratio, Tenancy Management and Expenditure of income.