

## BOARD MEETING PUBLIC RECORD

Held: 16 12 2016, at the SouthEast office.

### SouthEast's Mission

*"Our mission is to provide affordable, secure, financially and environmentally sustainable housing for people on low incomes, primarily in the South and East of Melbourne who are committed to cooperative democracy and engagement."*

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|---------------------------|---|
| <b>MEETING CALLED BY:</b> | <b>Chairperson</b>  |
| <b>TYPE OF MEETING</b>    | <b>Ordinary</b>   |
| <b>ATTENDEES</b>          | <p>Directors: Andrea Lee (Chairperson), Shirley Faram, Gayle Koubwere, Jan Dickson, Steven Grange, Steven Kropf, Natalie Leddick, Debbie Dioguardi, Greg Nolan.</p> <p>Guests: Nil</p> <p>Others: CEO, Steven Morrissey</p> <p>Apologies:</p> <p>Absent: Nil</p>  |
| <b>BUSINESS ARISING</b>   | The Action Status Report was accepted.  |
| <b>MANAGEMENT</b>         | <p><b>4.1 CEO MANAGEMENT REPORTS</b></p> <p>The variances to budget report was presented in the CEO Report for November 2016.</p> <p>Key points:</p> <ul style="list-style-type: none"> <li>• The Board will be updated on the Victorian Housing Register as DHHS policy becomes available</li> <li>• Participants at the next National Housing Conference to be decided early 2017</li> <li>• There will be a Land Tax reimbursement to SouthEast as the agency is not liable to pay such tax</li> </ul> |

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|  | <ul style="list-style-type: none"> <li>• A suitable professional cooperative sector person is considering being a SouthEast Independent Director and the search for suitable applicants will continue via existing networks and published trusted lists.</li> <li>• The redevelopment of First st is four months behind. DHHS control the project. The original member update will be reprinted in the December Housing Futures (HF) and progress updates provided in following editions</li> <li>• Expressions of interest in member discussion groups in 2017 will be sought in the December issue of HF</li> <li>• It was agreed there were no reportable complaints</li> </ul> <p>The Board approved a membership.</p> |
| <b>FINANCE AUDIT AND RISK COMMITTEE (FARC)</b> | The committee has not met recently so there were no FARC reports and the variances to budget were included in the CEO report.  |
| <b>GOVERNANCE</b>                              | The Governance Committee did not meet in November and there were no reports.   |
| <b>OTHER BUSINESS</b>                          | <ul style="list-style-type: none"> <li>• The Board expressed their gratitude to Steven Kropf and Steven Grange for their consistent and considerable commitment as Independent Directors and their highly valued contributions</li> <li>• The Board again congratulated Andrea and Debbie on their election as Chair and Secretary respectively</li> <li>• Director positions for Natalie Leddick, Gayle Koubwere and Shirley Faram were confirmed via letters of appointment</li> <li>• There was general agreement the annual Christmas party was very successful and that members had expressed satisfaction with the day, including the luncheon, children’s activities, Santa Clause, and the gifts.</li> </ul>       |

| <b>FUTURE MEETINGS</b>           | <b>DATE</b> |
|----------------------------------|-------------|
| Board meeting.                   | 24 02 2017  |
| Governance Committee             | 17 03 2017  |
| Finance Audit and Risk Committee | 24 03 2017  |