

SOUTHEAST HOUSING CO-OPERATIVE LTD

BOARD MEETING PUBLIC RECORD

24 JUNE 2011

AUTHORISED BY BOARD: 29 JULY 2011

THIS PUBLIC RECORD OF
A BOARD MEETING WAS
APPROVED BY THE
BOARD AS A TRUE AND
ACCURATE REPORT ON
THE 29 JULY 2011 FOR
PUBLIC RELEASE ON THE
SEHC WEB SITE

PUBLIC RECORD REPORT

COMPLIANCE MANAGEMENT AND REPORTING

Board agreed to recommend the 2011 Lease, amendments to sections 4.1.4 - 4.1.7 of the Member Manual and the Lease Policy to the general meeting on 25 July 2011.

Board agreed Complaints Policy being submitted to general meeting on 25 July 2011 for approval.

Board agreed that report on Terms of Reference for SEHC board, committees, general meetings and Member Forums be submitted to the general meeting on 25 July 2011.

Board agreed to consider changes to the Services Charter for further consideration and referral to the AGM on 21 November 2011 for approval.

The terms of reference from the Housing Registrar detailed in a letter of 22 March 2011 was discussed.

BUSINESS DEVELOPMENT AND FINANCIAL REPORTS

The financial reports were tabled and noted.

This included the draft budget which will be finalised at the next meeting.

AUDIT COMMITTEE

The board noted that the committee had not met.

GOVERNANCE AND POLICY

The board noted that the committee was working with the General Manager on a number of issues - bulk buying, communication, co-operative education and induction, energy initiatives, maintenance policies and procedures and the senior and disability research project.

MEMBER AND TENANCY REPORT

The report was tabled and noted - one new member, one member approved for leave and another approved for retirement.

GENERAL MANAGER

The report was tabled and noted.