

# BOARD MEETING PUBLIC RECORD

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25 OCTOBER 2013

THIS PUBLIC RECORD OF A BOARD MEETING ON 25 OCTOBER 2013 WAS APPROVED BY THE BOARD ON 29 NOVEMBER 2013 AS A TRUE AND ACCURATE REPORT FOR PUBLIC RELEASE ON THE SEHC WEB SITE

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## ATTENDANCE

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DIRECTORS – SHIRLEY FARAM, TRACEY HALL, NATALIE LEDDICK, JAN DICKSON, ANDREA LEE, LOUISE KLOOT AND GREG NOLAN

ALSO IN ATTENDANCE – IAN MCLAREN (GENERAL MANAGER) AND DAVID GRIFFITHS (GOVERNANCE OFFICER)

APOLOGIES: STEVE KROPF AND DEBBIE DIOGUARDI

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## OPERATION FUTURE

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The General Manager advised that CHFV was preparing a White paper on future directions for community housing.

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## DISCUSSION GROUPS RESPONSE

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The board considered and approved a board response to the discussion groups on service delivery at the General Meeting on 20 May 2013.

The response will be presented at the AGM on 18 November 2013.

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## ANNUAL REPORT

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The draft Annual Report was circulated to directors on 16 September 2013 and the board resolved to approve the report – and for its distribution to members.

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## **HOUSING ISSUES**

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It was agreed that the housing issues paper be presented to the Community Housing Federation of Victoria as a contribution to the Housing White Paper being developed. Issues addressed – Co-operative Membership, Tenure Security, Under-occupancy, Co-operative Growth, Housing Quality, Market Rent and Tenant Referendum.

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## **FINANCIAL REPORTS**

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The financial statements were accepted – Profit and Loss, Balance Sheet, Cash flow and Charts on Profitability, Return on Assets, Revenue Analysis, Maintenance, Quick Ratio, Tenancy Management and Expenditure of Income.

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## **GENERAL MANAGER REPORT**

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The General Manager reported that SouthEast was fully compliant and that:

- (a) One tenant had vacated.
- (b) There were no new tenants.
- (c) There were two vacant properties – including the property for redevelopment.
- (d) No reportable activities in relation to an existing complaint and no new complaints.
- (e) Rent arrears were \$24,466.31 at 30 September 2013 and \$14,596.87 at 28 September 2013

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## **LOUISE KLOOT**

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Independent Director Louise Kloot advised that the December 2013 board meeting would be her last as a new job starting in 2014 would preclude her attendance at board meetings.