

BOARD MEETING PUBLIC RECORD

26 JULY 2013

THIS PUBLIC RECORD OF A BOARD MEETING ON 26 JULY 2013 WAS APPROVED BY THE BOARD ON 30 AUGUST 2013 AS A TRUE AND ACCURATE REPORT FOR PUBLIC RELEASE ON THE SEHC WEB SITE

ATTENDANCE

DIRECTORS – SHIRLEY FARAM, ANDREA LEE, TRACEY HALL, JAN DICKSON, GREG NOLAN AND DEBBIE DIOGUARDI

ALSO IN ATTENDANCE – IAN MCLAREN (GENERAL MANAGER) AND DAVID GRIFFITHS (GOVERNANCE OFFICER)

APOLOGIES: NATALIE LEDDICK STEVE KROPF, LOUISE KLOOT

OPERATION FUTURE

The General Manager advised that the Queensland Government was proposing to transfer 90% of public housing to community housing.

HPF LEASE AND GENERAL LEASE

The General Manager reported that the General Lease had been signed by the Director Housing, DHS, and returned to SEHC.

He reported that DHS was now responsible for advising councils that SEHC was responsible for payment of rates and advising water providers that SEHC was responsible for water service charges.

RISK MANAGEMENT PLAN

The amended Risk Management Plan was considered and adopted.

GENERAL MANAGER REPORT

The General Manager reported that SouthEast was fully compliant and that:

- (a) No tenant had vacated.
- (b) There were no new tenants.
- (c) There were two vacant properties including the property pending development approval and another vacated by a member downsizing.
- (d) Rent arrears were \$11,961 at 29 June 2013.

EXPANSION OPTIONS

It was noted that the Business and Finance Committee would consider and report to the board on appropriate expansion options.

FINANCIAL REPORTS

The financial statements were accepted – Profit and Loss, Balance Sheet, Cash flow and Charts on Profitability, Return on Assets, Revenue Analysis, Maintenance, Quick Ratio, Tenancy Management and Expenditure of income.

MEMBER HANDBOOK

It was noted that the Governance and Policy Committee had completed preparing a Member Handbook to be launched at the AGM on 18 November 2013.

MEMBER EVENTS

It was noted that there were two upcoming member events: (a) a Morning Tea at the Office on 11 October 2013 and a (b) Xmas party on 1 December 2013.

BUSINESS PLAN

The 2013-2014 Business Plan was adopted.