

## BOARD MEETING PUBLIC RECORD

Held: 26 08 2016, at the SouthEast office.

<b>MEETING CALLED BY:</b>	<b>Chairperson</b>
<b>TYPE OF MEETING</b>	<b>Ordinary</b>
<b>ATTENDEES</b>	<p><b>Directors:</b> Andrea Lee (Chair), Shirley Faram, Gayle Koubwere, Jan Dickson, Greg Nolan, and Steven Grange.</p> <p><b>Guests:</b> Nil</p> <p><b>Others:</b> CEO, Steven Morrissey</p> <p><b>Apologies:</b> Tracey Hall and Steven Kropf</p> <p><b>Absent:</b> Nil</p>
<b>BUSINESS ARISING</b>	The Action Report was accepted.
<b>MANAGEMENT</b>	<p><b>Mosaic Apartments Expressions of Interest</b> There have been six expressions of interest and to date two tenants have inspected the properties which are on the 2nd and 4th floors.</p> <p><b>First St Update</b> The CEO met with Alan Foong of the DHHS, who reported the project was on schedule and progressing as planned. A builder is expected to be appointed either late September or early October.</p> <p><b>Complaints:</b> There were no reportable complaints for the month of July.</p> <p>The CEO and management reports were accepted.</p>
<b>BUSINESS AND FINANCE</b>	The July 2016 financial reports were presented and accepted by the board.
<b>GOVERNANCE</b>	

<b>AND POLICY</b>	<p><b>New Policies</b></p> <p>The Complex Needs draft policy and procedures and draft Child Safety Standards were discussed and the Board accepted the GPC recommendation to approve them both.</p> <p><b>Strategic Governance and Operations Report Review Recommendations Action Plan</b></p> <p>The board has begun the process of considering and approving the Conscious Governance review recommendations.</p>
<b>OTHER BUSINESS</b>	<p><b>AGM/Audit</b></p> <p>The auditors met with the CEO last week to discuss the financial statements. There are no major issues and the reports are expected to be available for Board approval at the September Board meeting.</p> <p><b>AGM Agenda</b></p> <p>The board considered the AGM agenda.</p> <p><b>Board Nominations Orientation Workshop</b></p> <p>The agreed date will be 18 11 2016.</p> <p><b>Returning Officer</b></p> <p>The Board appointed Dale Carroll as the AGM Returning Officer</p>

<b>FUTURE MEETINGS</b>	<b>DATE</b>
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**Next Board Meeting Reschedule**

Due to the Grand Final public holiday falling on the next scheduled Board meeting day of the 30 09 2016 the next Board Meeting will be one week earlier on 23 09 2016.

Governance and Policy	16 SEPT 2016
Business and Finance	TBA
Board	23 SEPT 2016
Annual General Meeting	November 21 2016
Xmas Party	December 4 2016
Audit	To be decided

