

BOARD MEETING PUBLIC RECORD

27 JUNE 2014

THIS PUBLIC RECORD OF A BOARD MEETING ON 27 JUNE 2014 WAS APPROVED BY THE BOARD ON 25 JULY 2014 AS A TRUE AND ACCURATE REPORT FOR PUBLIC RELEASE ON THE SEHC WEB SITE

ATTENDANCE

DIRECTORS – SHIRLEY FARAM, TRACEY HALL, JAN DICKSON, ANDREA LEE, DEBBIE DIOGUARDI, GAYLE KOUBWERE AND GREG NOLAN

APOLOGIES: STEVEN GRANGE AND STEVE KROPF

ALSO IN ATTENDANCE – IAN MCLAREN (GENERAL MANAGER) AND DAVID GRIFFITHS (GOVERNANCE OFFICER)

FIRST STREET DEVELOPMENT

The General Manager advised that DHS had still not made a decision on the SEHC application of the redevelopment of the First Street property. The property is uninhabitable and SEHC has planning permission for the development of three units.

COOLING POLICY

It was noted that GP was still developing the policy and data was being collected to inform this work.

HOUSING REGISTRAR PERFORMANCE STANDARDS

It was noted that the GP and the General Manager has agreed that there was a need to adopted an additional reporting requirement for the board so that it could be satisfied that there was ongoing compliance with all of the Housing Registrar's Performance Standards. The General Manager will develop a proposed format for board approval.

The General Manager also advised that the Housing Registrar had not yet issued guidance notes on the new performance standards which applied from 1 July 2014. He said that he was particularly concerned with the complex needs indicator although the Housing Registrar had provided a verbal assurance on the impact. He advised that the assurance had been formally documented.

BUSINESS AND RISK PLANS 2014 TO 2015

The board proceeded to examine each paragraph of each page with the Chairperson calling for any proposed amendments. Various amendments were proposed and adopted. The business and Risk Plans 2014 to 2015 were approved for forwarding to the Housing Registrar.

NEW RULES

The Governance and Policy Committee has developed New Rules consistent with Co-operatives National Law. It was agreed that these would be considered at the next board meeting.

The New Rules will be subject to approval at the Annual General Meeting on 17 November 2014.

GENERAL MANAGER REPORT

The General Manager reported that SouthEast was fully compliant and that:

- (a) No tenant had vacated.
- (b) There were no new tenants,
- (c) There was one vacant property – the First Street property for re-development.
- (d) Rent arrears - \$13,637 at 31 May 2014
- (e) A complaint had been received.

FINANCIAL REPORTS

The financial statements were accepted – Profit and Loss, Balance Sheet, Cash flow and Charts on Profitability, Return on Assets, Revenue Analysis, Maintenance, Quick Ratio, Tenancy Management and Expenditure of Income.