

# BOARD MEETING PUBLIC RECORD

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28 SEPTEMBER 2012

THIS PUBLIC RECORD OF A BOARD MEETING ON 28 SEPTEMBER 2012 WAS APPROVED BY THE BOARD ON 02 NOVEMBER 2012 AS A TRUE AND ACCURATE REPORT FOR PUBLIC RELEASE ON THE SEHC WEB SITE

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## ATTENDANCE

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DIRECTORS – SHIRLEY FARAM, ANDREA LEE, NATALIE LEDDICK, STEVE KROPF, LOUISE KLOT, JAN DICKSON AND DEBRA DIOGUARDI

OTHERS – IAN MCLAREN (GENERAL MANAGER) AND DAVID GRIFFITHS (GOVERNANCE OFFICER)

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## VICTORIAN GOVERNMENT CONSULTATION ON SOCIAL HOUSING

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It was noted that there was no news on the outcome of the Victorian Government consultation on social housing.

Notes on a meeting with Melina Morrison, Sommerson Communications, were tabled. The purpose of the meeting was to consider marketing and media options for SouthEast when the Government announced its decision.

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## NATIONAL REGULATORY SYSTEM

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It was noted that National Regulations for registered housing agencies were to be introduced in 2013 with a transition period into 2014 and will involve re-registration.

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## BOARD SKILL AUDIT

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Chris Cooper, of the UK Co-operative College, is undertaking a Board Skill Audit. The key dates for the Audit process are:

13 October 2012 Completion of an online questionnaire

02 November 2012 Auditor observation of a board meeting.

09 November 2012 Auditor provides individual and whole of board feedback and an action plan is developed.

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#### **DIRECTOR NOMINATIONS**

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Returning Officer David Griffiths reported that there had been one nomination – Greg Nolan – to be confirmed at the AGM on 19 November 2012.

It was agreed to invite Greg to fill the casual vacancy on the board so that he could participate in the Board Audit process.

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#### **FINANCE AND BUSINESS**

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The report was tabled and noted.

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#### **ARREARS**

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The General Manager reported that arrears were \$11,993.

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#### **COMPLAINTS**

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The General Manager reported that there were no complaints in September 2012.

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#### **NEW MEMBER**

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A new member was admitted.

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#### **CO-OPERATORS BOOK**

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It was noted that Co-operators was in production with end September 2012 deadline.

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#### **GROWTH OPTIONS**

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Four modest growth options were considered by initial capital cost, funding sources, annual bank repayments, annual rent estimate, annual costs, annual operating surplus (loss) and annual cash flows.

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#### **HOUSING REGISTRAR**

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The General Manager reported that the Housing Registrar was satisfied with the co-operative's Key Performance Measures report and did not request any alteration.

