



BOARD MEETING PUBLIC RECORD

29 JULY 2011

AUTHORISED BY BOARD: 26 AUGUST 2011

THIS PUBLIC RECORD OF A
BOARD MEETING WAS
APPROVED BY THE BOARD AS
A TRUE AND ACCURATE
REPORT ON THE 26 AUGUST
2011 FOR PUBLIC RELEASE
ON THE SEHC WEB SITE

PUBLIC RECORD REPORT

DIRECTORS

The Board agreed to accept Maureen Greer's resignation and appoint Terry Brown to fill the casual vacancy until the AGM on the 21 November 2011.

MAJOR ISSUES

The Board agreed to adopt new position descriptions for the board and the General Manager and a governance framework and that these will be incorporated in the Governance Manual. It was noted work is proceeding on developing existing organisational performance standards.

The terms of reference from the Housing Registrar detailed in a letter of 22 March 2011 was discussed and it was noted that SEHC was progressively addressing the issues and it was expected that the intervention directive could be lifted in September 2011 and that this was being supported by CEHL.

BUSINESS DEVELOPMENT AND FINANCIAL REPORTS

The financial reports were tabled and noted.

The 2011-2012 Business and CCB Plans were approved.

AUDIT COMMITTEE

The board noted that the committee had not met.

GOVERNANCE AND POLICY

The board noted that the committee was working with the General Manager on a number of issues – in particular on the revision of Conflict of Interest policy, Conflict of Interest Declaration, Director's Code of Conduct and the Services Charter.

MEMBER AND TENANCY REPORT

The report was tabled and noted – no pending evictions or VCAT hearings and a potential vacancy.

GENERAL MANAGER

The report was tabled and noted.