

## BOARD MEETING PUBLIC RECORD

Held: 29 07 2016, at the SouthEast office.

<b>MEETING CALLED BY:</b>	<b>Chairperson</b>
<b>TYPE OF MEETING</b>	<b>Ordinary</b>
<b>ATTENDEES</b>	<p><b>Directors:</b> Andrea Lee (Chair), Shirley Faram, Gayle Koubwere, Jan Dickson, Greg Nolan, Steven Grange (Independent Director), Steven Kropf (Independent Director).</p> <p><b>Guests:</b> David Patterson</p> <p><b>Others:</b> CEO, Steven Morrissey</p> <p><b>Apologies:</b> Tracey Hall and Debbie Dioguardi</p> <p><b>Absent:</b> Nil</p>
<b>BUSINESS ARISING</b>	The Action Report was accepted.
<b>MANAGEMENT</b>	<p><b>Burbank and the Reforecast Budget</b></p> <ul style="list-style-type: none"> <li>The application for Rapid Housing Assistance Funds was successful and the retained CCB funds of \$332k were released by DHHS to be applied to the purchase of the properties.</li> <li>There will be an open for inspection day for members and the units will be tenanted prior to the AGM.</li> </ul> <p>Members are to receive a letter inviting rightsizing expressions of interest.</p> <p><b>Strategic Governance and Operations</b></p> <p>The Conscious Governance review recommendations - draft action plan was presented to the board and there was “in principle” agreement, with its design, methodologies and implementation plan.</p> <p><b>City Of Greater Dandenong (CoGD)</b></p> <p>The CoGD has advised they are currently exploring a pilot social/affordable housing project which has been placed on hold until post council elections (project discussions to recommence in 2017).</p> <p><b>Donations and Sponsorship Policy</b></p> <p>The revised policy was approved as presented.</p>

	<p><b>Complaints:</b> There were no complaints reportable to the Housing Registrar for the month of July.</p> <p>The CEO and management reports were approved by the Board.</p>
<b>BUSINESS AND FINANCE</b>	The June financial reports were presented and approved by the board.
<b>GOVERNANCE AND POLICY</b>	<p><b>CEO Succession Plan</b> The revised CEO succession plan was presented to Directors and approved as amended.</p> <p><b>Review Recommendations for Members Approval</b> Conscious Governance Review Recommendations requiring members' approval were considered by Directors. After lengthy discussion and general agreement, it was proposed amendments to the co-operatives rules be endorsed by the Board and presented to members at the next AGM for their approval.</p>
<b>OTHER BUSINESS</b>	Nil

<b>FUTURE MEETINGS</b>	<b>DATE</b>
Governance and Policy	19 AUG 2016
Business and Finance	TBA
Board	26 AUG 2016
Annual General Meeting	November 21 2016
Xmas Party	December 4 2016
Audit	To be decided