

# BOARD MEETING PUBLIC RECORD

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29 NOVEMBER 2013

THIS PUBLIC RECORD OF A BOARD MEETING ON 29 NOVEMBER 2013 WAS APPROVED BY THE BOARD ON 13 DECEMBER 2013 AS A TRUE AND ACCURATE REPORT FOR PUBLIC RELEASE ON THE SEHC WEB SITE

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## ATTENDANCE

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DIRECTORS – SHIRLEY FARAM, TRACEY HALL, NATALIE LEDDICK, JAN DICKSON, ANDREA LEE, LOUISE KLOOT, STEVE KROPF, DEBBIE DIOGUARDI, GAYLE KOUBWERE, AND GREG NOLAN

ALSO IN ATTENDANCE – IAN MCLAREN (GENERAL MANAGER) AND DAVID GRIFFITHS (GOVERNANCE OFFICER)

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## OPERATION FUTURE

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The General Manager advised that the CHFV White paper on future directions for community housing was still in preparation and the CHFV board should receive a draft on the 18 December 2013.

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## ANNUAL GENERAL MEETING

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The board discussed its disappointment with attendance at the AGM – 38 members compared with 52 at the AGM in 2012.

It was agreed that directors could improve their presentations at the AGM.

It was noted, however, that members in attendance appeared to enjoy the AGM and that the speech by Anthony Hardy, from the Housing Registrar, was very good.

There were 22 (58% of 38) of responses to the AGM Evaluation survey.

Was the information circulated before the meeting? Very Helpful - 16 (72.73%) and Helpful 6 (27.27%).

Was the presentation at the meeting? Very Helpful 18 (81.82%), Helpful 3 (13.64%) and Adequate 1 (4.55%).

Was the discussion at the meeting? Very Helpful 14 (63.64%) and Helpful 8 (36.36%)

What is your overall rating of the meeting? Very Good 15 (68.18%) and Good 7 (31.82%)

For a full report on the AGM:

<http://www.sehc.org.au/index.php/news/meetings/691-busyquickagm>

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#### OFFICE BEARERS AND COMMITTEES

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The following directors were appointed as follows:

Deputy Chairperson Andrea Lee

That Jan Dickson be appointed Deputy Secretary.

M: Tracey Hall S: Louise Kloot CARRIED

Governance and Policy Committee: Chairperson, Deputy Chairperson and Secretary, Deputy Secretary, Greg Nolan, Debbie Dioguardi with Gayle Koubwere as observer

Business and Finance Committee:: Chairperson, Deputy Secretary, Debbie Dioguardi with Gayle Koubwer as observer

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#### BOARD MEETING DATES

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There was interim agreement on the following board meeting dates for 2014:

28 February, 28 March, 2 May, 30 May, 27 June, 1 August, 29 August, 26 September, 31 October, 28 November and 12 December 2014

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#### GENERAL MANAGER REPORT

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The General Manager reported that SouthEast was fully compliant and that:

- (a) One tenant had vacated.
- (b) There were no new tenants.
- (c) There were three vacant properties – including the property for redevelopment.
- (d) No reportable activities and no new complaints.
- (e) Rent arrears were \$16,056 at 31 October 2013

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#### FINANCIAL REPORTS

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The financial statements were accepted – Profit and Loss, Balance Sheet, Cash flow and Charts on Profitability, Return on Assets, Revenue Analysis, Maintenance, Quick Ratio, Tenancy Management and Expenditure of Income.

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**TYPHOON HAIYAN PHILIPPINES**

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A \$1000 donation is being to the co-operative NATCCO Network in the Philippines.