

BOARD MEETING PUBLIC RECORD

31 JULY 2015

THIS PUBLIC RECORD OF A BOARD MEETING ON 31 JULY 2015 WAS APPROVED BY THE BOARD ON 28 AUGUST 2015 AS A TRUE AND ACCURATE REPORT FOR PUBLIC RELEASE ON THE SOUTHEAST WEB SITE

ATTENDANCE

DIRECTORS – SHIRLEY FARAM, GAYLE KOUBWERE, ANDREA LEE, TRACEY HALL, JAN DICKSON, DEBBIE DIOGUARDI, STEVEN GRANGE, STEVE KROPF AND GREG NOLAN

APOLOGIES: NA

ALSO IN ATTENDANCE – JOY HAINES ACTING MANAGER (OPERATIONS) AND DAVID GRIFFITHS ACTING MANAGER (GOVERNANCE)

STRATEGIC DEVELOPMENTS

The Acting Manager (Governance) advised that DHHS had proposed to build three dwellings at First Street but this was to be confirmed in a letter from the Minister for Housing.

It was noted that on 5 August 2015 SouthEast and CEHL would be meeting with the Housing Strategy Implementation Group of the City of Greater Dandenong.

DIRECTOR ELECTION

It was noted that the Call for Nominations would be issued after the Area Social Events in August 2015.

ACTING MANAGERS

The Chairperson advised the Acting Managers that the board has every confidence in their abilities, that was why they were appointed in the first place and the board continued to have full confidence.

ANNUAL REPORT

Acting Manager (Governance) advised that there would be increased accountability in the Annual Report with new sections on Maintenance and Tenancy Services, that there would be more pictures of activities and houses as well as a tribute page to SouthEast's former General Manager, Ian McLaren.

RTA SUBMISSION

The board endorsed the submission to the Victorian Government Review of the RTA.

COMPLIANCE

The Acting Manager (Operations) reported that SouthEast was fully compliant and that:

- (a) One tenant had vacated.
- (b) There was one new tenant.
- (c) There were four vacant properties – including the First Street property for re-development.
- (d) Rent arrears at \$20,994 at 30 June 2015
- (e) No reportable complaints for the month of May.

Resolutions were passed to accept the resignation and admit a new member.

FINANCIAL STATEMENTS

The financial statements were accepted – Profit and Loss, Balance Sheet, Cash flow and Charts on Profitability, Return on Assets, Revenue Analysis, Maintenance, Quick Ratio, Tenancy Management and Expenditure of Income.

The Finance Manager David Paterson reported the bookkeeping and accountancy records were in good shape.