

BOARD MEETING PUBLIC RECORD

Meeting held: 15 12 2017, at the SouthEast Office.

“Our mission is to provide affordable, secure, financially and environmentally sustainable housing for people on low incomes, primarily in the South and East of Melbourne who are committed to cooperative democracy and engagement.”

MEETING CALLED BY:	Chairperson
TYPE OF MEETING	Ordinary
ATTENDEES	A quorum was present.
STRATEGIC ISSUES	Nil
CEO MANAGEMENT REPORTS	<ul style="list-style-type: none"> • First St Progress: Those who have expressed an interest in tenancy at First St will be advised the process may commence sooner than expected. • The CEO Management Report for November 2017 including financial reports were approved. Reports for compliance, complaints, and tenancy management were also accepted.
GENERAL BUSINESS	The revised (VHR) Complaints and Appeals P & P and the SouthEast Complaints Handling P & P were approved.
OTHER BUSINESS	<ul style="list-style-type: none"> • The current web site will transition to the new web site prior to 31 12 2017 • The Enchanted Adventure Gardens to be the venue for the Members Christmas Party in 2018. • Debbie Dioguardi read from a letter from the National Housing Conference organizers sent to participants summarizing the conference achievements. • A Governance course for Directors is available.

ACTIVITIES REPORT	The activities report at the 15 12 2017 was accepted.
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FUTURE MEETINGS	DATE
Risk, Audit, and Finance (RAF)	AGM 19 11 2018
Governance	
AGM	23 02 2018
Board.	Sunday 02 12 2018
Member Christmas Party	

Distribution: To CEO: 18 12 2017

To SEC and CP:

To Directors: